**RA-UK Annual Scientific Meeting**

**11 – 12 May 2017**

**Abstract Submission Guidelines**

**Follow the Instructions carefully and fill in all the fields as asked. All contact details must be entered correctly, otherwise we cannot contact you.**

Ensure that the electronic submission has been made via email to posters@ra-uk.org by **Friday 31st March 2017 Midnight**. Late entries will not be accepted.

* Insert text using single line spacing, Times New Roman 10-12 point font. Use all the fields and ensure the blinded abstract has been completed on page 3. The text and figures must not exceed **1 page of A4**
* The text of the abstract should generally follow the format used with headings: Introduction, Methods, Results, Discussion, Conclusions and References.
* A statement must be included indicating that Ethics Committee approval was obtained where appropriate. You should disclose any conflicts of interest, corporate involvement, patient holdings etc.
* References should be in the Vancouver style.
* Use a blank line to separate paragraphs.
* If a figure is used, it should be of a suitable size and embedded within the text of the abstract keeping within the limits of the document template **(1 page of A4).**
* Acknowledge any source of financial support at the end of the abstract.
* The final format for your Poster will be A0.
* **You must insert the correct e-mail details and contact number. If not we will not be able to contact you if there is a problem**.

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1. **Is the presenting author a trainee:**
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